**D．事業内容書(I) 謝金助成**

**Project Sheet (I) Staff Expansion Grant**

**■事業情報 Project Outline**

**1. 申請理由 Reason for application**

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| --- |
| ポスト設立の必要性・背景　Background and necessity for the Project (establishing/augmenting the new course) |
|  |
| 目的・期待される効果 （可能な範囲で数量的指標も用いて説明してください。）Objectives and Expected Results（Please describe with numerical indexes as much as possible.） |
|  |

**2. 申請事業概要 Outline of the proposed project**

**（1）申請事業期間** Period of the Proposed Project

|  |  |  |  |
| --- | --- | --- | --- |
| 自from | 年Year / 月Month / 日Day | 至to | 年Year / 月Month / 日Day |
|  | ／ |  | ／ |  |  | ／ |  | ／ |  |
| うち休校期間（夏期休暇等）Period of school closing(e.g. summer vacation) |  |

※ 申請対象は、2024年4月1日から2025年3月31日の間に開始される講座（最長1年間）です。

※ Courses should start within fiscal year 2024 (from April 1, 20234 to March 31, 20245) and the maximum duration is one year.

**（2）助成対象の日本語コース概要** Outline of Proposed Courses

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| コース名Course Title | コース内容Course Content | 日本語学習到達度Achievement ofJapanese language | １コース当たりの受講者数Number of Students/class | 授業時間数Hours of Instruction時間/週×週数（年間）Hours / Week × Weeks ＝Hours |
|  |  |  |  |  |
| 合 計 / Total |  | 名/Persons |  | 時間/Hours |

**（3）助成対象コース担当予定講師** Appointee of the Staff to Teach the Proposed Courses

**①候補者が決定している場合** Ifthe appointee has been chosen

|  |  |  |
| --- | --- | --- |
| 氏名 Name | (姓 Last) |  (名 Given) |
|  |  |
| 現職　Present Position | (職名 Title) | (所属 Institution) |
|  |  |
| 専門　Specialization |  |
| 採用後の身分・格付Position of the Appointeeafter hired | (職名 Title) | (所属 Institution) |
|  |  |

**※ 履歴書を添付してください。 Attach Curriculum Vitae.**

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| 候補者の選定理由 Reason of Selecting the Appointee |
|  |

**②候補者未定の場合** Ifthe appointee has not been chosen

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| 選定方法 Process of Selecting the Appointee |
|  |

**3. 既存の日本語コース概要** Outline of all existing Japanese-language Courses

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| --- | --- | --- | --- | --- |
| コース名Course Title | コース内容Course Content | 日本語学習到達度Achievement ofJapanese language | １コース当たりの受講者数Number of Students/Class | 授業時間数Hours of Instruction時間/週×週数（年間）Hours / Week × Weeks ＝Hours |
|  |  |  |  |  |
| 合 計 / Total |  | 名/Persons |  | 時間/Hours |

**4. 予算 Budget**

**助成対象コース担当講師謝金の年間所要経費**

**Necessary annual expenses of the teaching staff for the proposed courses**

|  |  |  |
| --- | --- | --- |
| （実際に支払われる通貨で記入のこと）(Write in local currency) | 通貨単位Currency |  |
| 所要経費（支出）Necessary Expenses (Outgo) | 財源（収入）Financial Resources (Income) |
| (a)１時間当単　　価Salary expressed as Wages per Hour of Instruction | (b)年間担当総時間数Total Teaching Hoursper Year | (c)年間支払謝　金　額Total Annual Salary(a)×(b) | (d)申請機関負担額To Be Borne by Applicant | (g)基金申請額(c)－(d)To Be Supported by the Japan Foundation |
| (e)授業料Tuition | (f)その他Others |
|  |  |  |  |  |  |
| 合 計Total |  | 時時　間Hours |  | 小計Subtotal | 小計Subtotal |  |  |
|  |  |
| (e)+ (f) |
|  |

**5. 自助運営計画** Plan to maintain the post after our support

自助独立までの計画を記入してください。

Write the budget and implementation plan to maintain the post after our support.

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**6. 事業の効果及び成果の評価方法** Evaluating method of expected outcome and effect

**7. 添付資料 Required Supporting Documents**

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| 候補者の経歴 Curriculum Vitae of the Appointee |
| 申請機関の説明資料 Brochure of the Institution |