**D．事業内容書(I) 謝金助成**

**Project Sheet (I) Staff Expansion Grant**

**■事業情報 Project Outline**

**1. 申請理由 Reason for application**

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| ポスト設立の必要性・背景　Background and necessity for the Project (establishing/augmenting the new course) |
|  |
| 目的・期待される効果 （可能な範囲で数量的指標も用いて説明してください。）  Objectives and Expected Results（Please describe with numerical indexes as much as possible.） |
|  |

**2. 申請事業概要 Outline of the proposed project**

**（1）申請事業期間** Period of the Proposed Project

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 自from | 年Year / 月Month / 日Day | | | | | | 至to | 年Year / 月Month / 日Day | | | | |
|  | ／ |  | | ／ |  |  | ／ |  | ／ |  |
| うち休校期間（夏期休暇等）  Period of school closing  (e.g. summer vacation) | | | |  | | | | | | | | |

※ 申請対象は、2024年4月1日から2025年3月31日の間に開始される講座（最長1年間）です。

※ Courses should start within fiscal year 2024 (from April 1, 20234 to March 31, 20245) and the maximum duration is one year.

**（2）助成対象の日本語コース概要** Outline of Proposed Courses

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| コース名  Course Title | コース内容  Course Content | 日本語学習到達度  Achievement of  Japanese language | １コース当たりの受講者数  Number of Students/class | | 授業時間数  Hours of Instruction  時間/週×週数（年間）  Hours / Week × Weeks ＝Hours | |
|  |  |  |  | |  | |
| 合 計 / Total | | |  | 名/Persons |  | 時間/Hours |

**（3）助成対象コース担当予定講師** Appointee of the Staff to Teach the Proposed Courses

**①候補者が決定している場合** Ifthe appointee has been chosen

|  |  |  |
| --- | --- | --- |
| 氏名 Name | (姓 Last) | (名 Given) |
|  |  |
| 現職　Present Position | (職名 Title) | (所属 Institution) |
|  |  |
| 専門　Specialization |  | |
| 採用後の身分・格付  Position of the Appointee  after hired | (職名 Title) | (所属 Institution) |
|  |  |

**※ 履歴書を添付してください。 Attach Curriculum Vitae.**

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| 候補者の選定理由 Reason of Selecting the Appointee |
|  |

**②候補者未定の場合** Ifthe appointee has not been chosen

|  |
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| 選定方法 Process of Selecting the Appointee |
|  |

**3. 既存の日本語コース概要** Outline of all existing Japanese-language Courses

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| コース名  Course Title | コース内容  Course Content | 日本語学習到達度  Achievement of  Japanese language | １コース当たりの受講者数  Number of Students/Class | | 授業時間数  Hours of Instruction  時間/週×週数（年間）  Hours / Week × Weeks ＝Hours | |
|  |  |  |  | |  | |
| 合 計 / Total | | |  | 名/Persons |  | 時間/Hours |

**4. 予算 Budget**

**助成対象コース担当講師謝金の年間所要経費**

**Necessary annual expenses of the teaching staff for the proposed courses**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| （実際に支払われる通貨で記入のこと）  (Write in local currency) | | | | | 通貨単位  Currency |  | |
| 所要経費（支出）  Necessary Expenses (Outgo) | | | | 財源（収入）  Financial Resources (Income) | | | |
| (a)  １時間当  単　　価  Salary expressed as Wages per Hour of Instruction | (b)  年間担当  総時間数  Total Teaching Hours  per Year | | (c)  年間支払  謝　金　額  Total Annual Salary  (a)×(b) | (d)  申請機関負担額  To Be Borne by Applicant | | (g)  基金申請額  (c)－(d)  To Be Supported by the Japan Foundation | |
| (e)授業料  Tuition | (f)その他  Others |
|  |  | |  |  |  |  | |
| 合 計  Total |  | 時時　間Hours |  | 小計Subtotal | 小計Subtotal |  |  |
|  |  |
| (e)+ (f) | |
|  | |

**5. 自助運営計画** Plan to maintain the post after our support

自助独立までの計画を記入してください。

Write the budget and implementation plan to maintain the post after our support.

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**6. 事業の効果及び成果の評価方法** Evaluating method of expected outcome and effect

**7. 添付資料 Required Supporting Documents**

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| 候補者の経歴 Curriculum Vitae of the Appointee |
| 申請機関の説明資料 Brochure of the Institution |